

**DEADLINES FOR THE CLUB SECRETARY**

*Note that your District may have additional deadlines established for the Club Secretary.*

July 31 Monthly Project & Activity Report (P&A) form LC-01. Send copies of form to:

1. Affiliate/Associate District President
2. District Governor
3. District Affiliate Chairman (i.e. District Liaison)
4. Affiliate Area Chairperson
5. Lioness Club File

August 31 Monthly Project & Activity Report (P&A) form LC-01. See above for distribution.

September 30 Monthly Project & Activity Report (P&A) form LC-01. See above for distribution.

October 31 Monthly Project & Activity Report (P&A) form LC-01. See above for distribution.

November 30 Monthly Project & Activity Report (P&A) form LC-01. See above for distribution.

December 31 Monthly Project & Activity Report (P&A) form LC-01. See above for distribution.

January 30 Monthly Project & Activity Report (P&A) form LC-01. See above for distribution.

February 28 Monthly Project & Activity Report (P&A) form LC-01. See above for distribution.

March 31 Monthly Project & Activity Report (P&A) form LC-01. See above for distribution.

April 30 Monthly Project & Activity Report (P&A) form LC-01. See above for distribution.

April 1 Deadline for Club Officer Election form LC-02. Send copies of form to:

1. Affiliate/Associate District President
2. District Governor
3. District Secretary

May 30 Monthly Project & Activity Report (P&A) form LC-01. See above for distribution.

June 30 Deadline for submission of 100% Officer award forms to the Affiliate/Associate District

 President.

1. 100% President (Form LC-06), completed by Secretary
2. 100% Secretary (Form LC-07), completed by President
3. 100% Treasurer (Form LC-38), completed by Secretary

June 30 Monthly Project & Activity Report (P&A) form LC-01. See above for distribution.